Hamlet of Crystal Bay Sunset

Board Meeting Minutes

Date — November 9, 2026 **Time** — 7:00 p.m. **Location** — Via FaceTime

Board members present — Norm Perret, Mike Garland and Rod Sellers

1. Call to Order

The meeting was called to order at 7:00 p.m.

2. Old Business

Tree removal and trail clearing. The tree removal invoice had yet to be received. The Board will include an estimated cost in the interim budget. A quote has been requested to remove lower dead branches from otherwise healthy trees in the public reserve and to clear portions of the beach access trails.

Boat launch pad installation. Installation remains outstanding. Norm Perret will follow up with Mitchell.

Playground invoice and project update. The playground invoice was clarified. Equipment delivery is expected in April or May 2027. A deposit of $37,842.96 has been paid to the supplier, and public donations toward the project total $38,050.

Speed bumps and grading. Speed bump removal and road grading were completed to the Board's satisfaction.

Boat launch buoys and sign. The buoys and sign were removed. The Board thanked Norm Perret.

Toilet holding tanks. The holding tanks were emptied.

3. New Business

Maintenance contract. The Board reviewed a proposal from Rick Mathews for a further two-year maintenance contract at an annual cost of $15,000. The Board agreed to additional time requirements and unanimously accepted the proposal.

Tax revenue sharing for east Funk Drive properties. The Board requested that the RM share tax revenue from four properties on the east side of Funk Drive at the same rate as properties within the Hamlet. These four properties are outside the Hamlet boundary and receive the same road maintenance services as Hamlet properties. The RM approved the request.

Proposed RM bylaw changes. The Board reviewed the proposed changes, reported receiving no negative feedback and raised no objections. The Board will confirm the Hamlet's 20 km/h speed limit with the RM as requested.

Boat lift and dock permits. In response to the RM's request for feedback, the Board reported that it had received no complaints to date and did not recommend requiring permits at this time.

Five-year plan. The Board will update and submit the five-year plan in November 2026. Possible additions include more picnic tables or benches, one or more beach gazebos, and additional parking near the playground and swimming lesson area.

2026 budget review and 2027 budget planning. The Board reviewed year-to-date spending and discussed the 2027 budget. Overall spending for 2026 was under budget at the time of the meeting, and no reserve funds had been needed for the playground project to date. Calcium chloride dust control exceeded its budget. In response to complaints, the Board widened the application on Lakeshore Drive this season and noted that the wider application appeared effective. The RM's new contractor also applied a slightly heavier coating overall.

Amendment to AGM minutes. The Board will submit an amendment to the RM to record a defeated motion that was omitted from the AGM minutes. The Board will seek an experienced minute taker for the next AGM and hire one if needed.

Snow removal. The snow removal agreement with the RM requires clarification. Jamie Little has again agreed to monitor conditions and request equipment as needed.

4. Adjournment

The meeting adjourned at 7:55 p.m.